

Ministry of Finance

The Ministry of Finance shall consist of the General Funds Treasurer, Special Funds Treasurer, and Office Secretary.

The responsibilities of the Ministry of Finance shall be as follows:

- ❖ Be present at church budget committee meetings to draft the church budget. The budget is to be submitted to the Council for approval and later presented at the annual Congregational meeting for final approval.
- ❖ Monitor expenditures against approved budgets through reports from the Office Secretary.
- ❖ Maintain all fiscal policies as established by Council.
- ❖ Recommend ways and means by which funds of the Congregation may be gathered or received consistent with the principles of good management and Christian doctrine.
- ❖ Encourage utilization of offering envelopes by the congregation.
- ❖ Assist the Audit Committee as needed to determine that all current expense and benevolence funds as well as all other funds gathered for specific purposes are used as intended.
- ❖ Maintain the financial responsibility of budget accounts as assigned by the Council.

Mission Statement

The mission of the Ministry of Finance is to maintain financial records of the church consistent with the budget adopted by the Congregation of Christ Evangelical Lutheran Church.